

Gifts

General statement on gifts

The Sumner Public Library and the Sumner Public Library Foundation acknowledges the fact that gifts of materials, cash and real property have been vital to the establishment and growth of the Library.

Books and Non-Book Materials

The Sumner Public Library accepts donations of books, audio-visual materials and current magazines on behalf of the Sumner Public Library Foundation. Any donated items needed for the library collection are routed directly to the Library based on the same criteria applied to regular library purchases. Materials added to the collection become the unrestricted property of the Sumner Public Library and as such may be withdrawn from the collection. All other items are sold in-house or on-line for the benefit of the Sumner Public Library Foundation. Donated items that are not used for the collection and prove unsellable will be recycled or otherwise disposed of. All donors are given a receipt itemizing the number of items donated upon request but the Library is unable to set fair market or appraisal values. It is recommended that the donor make a list of items donated. If items are being donated to obtain a tax benefit, it is the donor's responsibility to establish fair market value or obtain expert assistance in establishing any value.

The Library does not accept magazines more than one year old, textbooks, encyclopedia sets, condensed books, materials in poor physical condition or books that are mildewed, dusty or soiled. The Library will not accept materials which are not outright gifts. The Library will accept special collections; however, the donor of any gift should understand that the Library reserves the right to assign the gifts to the appropriate section of the library, or to dispose of them in some other way, if they do not meet the library's selection criteria.

Cash Gifts

Cash gifts may be directed to the Sumner Public Library Foundation or the Sumner Public Library Gifts & Memorial fund. Monetary gifts, bequests, endowments and memorial or honorary contributions benefit the library by providing diverse revenue sources. By virtue as a government agency, the Sumner Public Library is tax exempt as a 501 C (6) entity. The Sumner Public Library Foundation holds a 501 C (3) tax exemption.

Memorials and Honorary Gifts

Materials may be purchased in memorial or honor of a friend or relative. The general nature of the book, or its subject area, will be based upon the interests of the honoree, the wishes of the donor, and the needs of the Library in accordance with the "Collection Development" policy. Memorial tributes will be identified by an inscription in the book or material, and notation made on the electronic record of the item.

Real Estate, Equipment, Furnishings, Etc.

Acceptance of donations of real estate, stock, equipment, artifacts, work of art, collections, etc., will be determined by the Library Board of Trustees or Foundation Board of Trustees based on their suitability to the purposes and needs of the library, law and regulations that govern the ownership of the gift.

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